



Roofers Local #195 Fund Office Health & Accident, Pension, Annuity & JATC Funds

6200 State Route 31 • Cicero, NY 13039 • Tel. (315) 699-1388 • Fax (315) 699-1390
Patricia Redhead - Plan Manager

April 10, 2018



Dear Participant;

As many of you have already heard, the offices and training center are relocating. This move will provide for a more efficient and larger training center for journeymen and apprentices. Relocation is a large undertaking in regard to moving all of the equipment, utilities, and computer programming.

As we begin to prepare for the transition, it is important that we inform you in advance as to the scheduled dates.

The Offices will close at the end of the day on Thursday April 19th, for normal business. Tentative and planned reopen date is: Tuesday May 1st at our new location at 8:00 a.m.

During the period of April 20th through April 30th, the offices will be physically relocating. This will entail packing, moving and then unpacking, along with reestablishing each office to a fully functional state.

During this time period, the phone systems will be active, except for on Monday April 23rd, which is transition day for the phones. If, in the event of an emergency, please feel free to call the office and leave a message. Messages will be checked periodically throughout the day, but will not be answered on a regular basis during the transition week.

<u>Effective May 1st, 2018 our new address is:</u>	<u>ALL Emails will be updated as follows:</u>
Roofers Local #195 7706 Maltlage Drive Liverpool, NY 13090	<i>Union Office</i> Union Office Main - local195@rooferslocal195.com Gary Swan (Business Manager) gswan@rooferslocal195.com
All phone numbers will remain the same:	<i>Apprentice Coordinator</i> Robert Purcell - rpurcell@rooferslocal195.com
<i>Union Office</i> Phone: 315-699-1808 Fax: 315-699-1806	<i>Fund Office</i> Fund Office Main - 195funds@rooferslocal195.com Patricia Redhead - predhead@rooferslocal195.com
<i>Fund Office</i> Phone: 315-699-1388 Fax: 315-699-1390	Brenda Dann - bdann@rooferslocal195.com Angela Champion - achampion@rooferslocal195.com
	<i>Websites</i> Union - www.rooferslocal195.com Funds - www.local195funds.org

If you have any questions please feel free to contact the office. On behalf of the Board of Trustees, we truly appreciate your cooperation during this transition.